

December 2, 2025

Regular Meeting

BE IT REMEMBERED, that on the 2nd day of December, A.D., 2025 there was held a Regular Meeting of the Honorable Commissioners' Court of Willacy County, Texas at the County Judge's Office, 576 West Main, in the City of Raymondville, Texas for the purpose of transacting the following agenda:

1. Call to Order.
2. Roll Call / Establishment of Quorum.
3. Invocation / Pledge.
4. Public Comment (s).
5. Discussion and Action to create an Operating Supplies, Contracts & Legal and Miscellaneous Expense budget line items for Pre-Trial Services Department. A budget amendment will follow. ACTION REQUIRED.
6. Discussion and Action to approve Pre-Trial Services payments totaling \$510 to Redwood Toxicology Laboratory from General Fund, upon invoices received. ACTION REQUIRED
7. Approval of Claims. ACTION REQUIRED
8. Discussion and Approval of Proclamation of Tree of Angels and to recognize the week of December 1-7, 2025 as The Tree of Angels Week, place white ribbons on trees on Willacy Courthouse Lawn, and accept non-monetary donations for the Tree of Angels Ceremony on December 8, 2025. ACTION REQUIRED.
9. Discussion and Action for Willacy County to accept grant award for Rural Law Enforcement grant for Rural Prosecutor's Office Salary Assistance Program Grant Award # IA-0000002073 in the amount of \$175,000.00 for FY 26, and to ratify Willacy County and District Attorney's authority in signing the grant agreement documents. ACTION REQUIRED.
10. Discussion and Approval to fill statutory vacancy of a sexual assault nurse examiner with Laura Dominguez, as requested by the Willacy County SART (Sexual Assault Response Team). ACTION REQUIRED.
11. Discussion and Acceptance of Willacy County Adult Sexual Assault Response Team (SART) Biennial Report and Resolution to forward report to the Governor's Office as required by Texas Local Government Code 351.257. ACTION REQUIRED.
12. Discussion and Approval to post the Willacy County Adult Sexual Assault Response Team (SART) Biennial Report in on the Willacy County website and make available to the public at the Willacy County Judge's Office. ACTION REQUIRED.
13. Discussion and Action to approve Interlocal Agreement between Willacy County and Raymondville Volunteer Fire Department / Willacy County on Fire Service Calls. ACTION REQUIRED

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14. Discussion and Action to approve payment of escrow agent fees and paying agent fees (up to \$550.00) for each of the following Texas Water Development Board (TWDB) accounts from Capital Fund 02 to be paid upon Invoice received in this fiscal year September 30, 2026, Accounts: G100132, G1001255, 222786000, 253907000, G1001259, L1001258, G1001265, L1001264, G1001257, L1001256, G1001254, L1001253, G1001354, L1001353, G1001261, L1001260, G1001263, L1001262. ACTION REQUIRED.
15. Discussion and Action to approve Resolution to nominate one candidate to be elected to the directors of Willacy County Appraisal District for a 2-year term (January 2026 – December 2027). ACTION REQUIRED
16. Discussion and Action to donate 2010 Ford F150 Serial # 1FTEX1EW2AK to Sebastian Municipal Utility District (SMUD). ACTION REQUIRED
17. Request funding to purchase a Carrier 20 Ton Packaged Rooftop Gas Heat Electric Unit-Labor and Material for replacement on Rooftop Unit #9 in the amount of \$46,700.00 for the Willacy County Sheriff's Office. ACTION REQUIRED
18. Approval of Interlocal Agreement between the Lower Rio Grande Valley Development Council and the Willacy County Sheriff's Office for Texas Commission on Law Enforcement Training Reporting. ACTION REQUIRED.
19. Authorization to purchase 4 vehicles for Willacy County Sheriffs Office Investigators and Administration through D & M Commercial Leasing. ACTION REQUIRED.
20. Permission to install 6,228 feet of (2) 1.25 inch conduit via Directional Bore along Ramirez and Rockcourt Roads. ACTION REQUIRED.
21. Approval of Travel Requests. ACTION REQUIRED.
22. EXECUTIVE SESSION:
 - (a) Confer with Commissioners Court legal counsel regarding pending or contemplated litigation and/or negotiations involving the county, its employees, or its interest, pursuant to VTCA Government Code, Section 551.071 (a) and (2).
 - (b) Deliberation regarding pending or contemplated litigation and/or negotiations involving the county, its employees, or its interests, pursuant to V.T.C.A Government Code, Section 551.071 (a) and (2).
 - (c) Confer with Commissioners Court legal counsel regarding legal issues with real estate acquisition, pursuant to V.T.C.A., Government Code, Section 551.071.
23. ACTION RELATIVE TO EXECUTIVE SESSION:
 - (a) Possible Action
 - (b) Possible Action.
 - (c) Possible Action.
24. Adjourn.

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THE COURT MET:

PRESENT:

Aurelio Guerra, Jr.,

Micaela "Kelly" Zamorano-Alaniz,

Mario Tijerina,

Henry De La Paz,

Ernesto Garcia,

Annette Hinojosa,

Maria Del Carmen Maldonado,

Elizabeth Rios,

County Judge,

Commissioner, Precinct 1,

Commissioner, Precinct 2,

Commissioner, Precinct 3,

Commissioner, Precinct 4,

County Attorney,

County Auditor,

County Chief Deputy Clerk,

ABSENT

WHEREUPON, the Court was opened to the following proceedings were had to wit:

PERSONS VISITING THE COURT:

Leticia Muniz

Zoe Rodriguez

Jennifer Garcia (sic)

Jose Salazar

1. Call to Order – Chairman Aurelio Guerra, Jr.
2. Roll Call/Establishment of Quorum – Commissioner Micaela "Kelly" Zamorano-Alaniz –
ABSENT
3. Pledge / Invocation – Commissioner Henry De La Paz
4. Public Comments – None.

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Move to item number 19.

Agenda # 19

IN REGARDS OF AUTHORIZATION
TO PURCHASE 4 VEHICLES FOR
WILLACY COUNTY SHERIFF'S OFFICE
INVESTIGATORS AND ADMINISTRATION
THROUGH D & M COMMERCIAL
LEASING

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval to lease 4 vehicles for the Willacy County Sheriff's Office Investigators and Administration through D & M Commercial Leasing under Contract Number 744-24, to be paid from Capital Fund 02. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Motion Amended: Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval to authorize the County Judge to sign off on the contracts. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Motion Amended: Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval to include the Lease Agreement for 60 months. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina that Court Recess for 10 minutes the time is 10:26 a.m. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Commissioner Mario Tijerina not present at the meeting.

Motion was made by Commissioner De La Paz, seconded by Commissioner Garcia that Court Reconvene into Open Session at 10:40 a.m. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Return to item number 7.

Agenda # 7

IN REGARDS TO APPROVAL
OF CLAIMS

Motion was made by Commissioner De La Paz, seconded by Commissioner Garcia for approval of Claims, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Commissioner Mario Tijerina returns to the meeting at 10:43 a.m.

Agenda # 8

DISCUSSION AND APPROVAL OF
PROCLAMATION OF TREE OF
ANGELS AND TO RECOGNIZE THE
WEEK OF DECEMBER 1-7, 2025 AS
THE TREE OF ANGELS WEEK, PLACE
WHITE RIBBONS ON TREES ON
WILLACY COURTHOUSE LAWN
AND ACCEPT NON-MONETARY
DONATIONS FOR THE TREE OF
ANGELS CEREMONY ON DECEMBER
8, 2025

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval of Proclamation of Tree of Angels and to recognize the week of December 1-7, 2025 as The Tree of Angels Week, place white ribbons on trees on Willacy Courthouse Lawn and accept non-monetary donations for the Tree of Angels Ceremony on December 8, 2025. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 9

DISCUSSION AND ACTION FOR
WILLACY COUNTY TO ACCEPT
GRANT AWARD FOR RURAL LAW
ENFORCEMENT GRANT FOR
RURAL PROSECUTOR'S OFFICE
SALARY ASSISTANCE PROGRAM
GRANT AWARD NUMBER
IA-0000002073 IN THE AMOUNT
OF \$175,000.00 FOR FY 26 AND
TO RATIFY WILLACY COUNTY
AND DISTRICT ATTORNEY'S
AUTHORITY IN SIGNING THE
GRANT AGREEMENT DOCUMENTS

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval for Willacy County to accept grant award for Rural Law Enforcement Grant for Rural Prosecutor's Office Salary Assistance Program Grant Award Number IA-0000002073 in the amount of \$175,000.00 for FY 26, and to ratify Willacy County and District Attorney's authority in signing the grant agreement documents. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 10

DISCUSSION AND APPROVAL TO
FILL STATUTORY VACANCY OF A
SEXUAL ASSAULT NURSE EXAMINER
WITH LAURA DOMINGUEZ, AS
REQUESTED BY THE WILLACY COUNTY
SART (SEXUAL ASSAULT RESPONSE
TEAM)

Motion was made by Commissioner Garcia, seconded by Commissioner De La Paz for approval to fill statutory vacancy of a Sexual Assault Nurse Examiner with Laura Dominguez, as requested by the Willacy County SART (Sexual Assault Response Team). Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 11

DISCUSSION AND ACCEPTANCE OF
WILLACY COUNTY ADULT SEXUAL
ASSAULT RESPONSE TEAM (SART)
BIENNIAL REPORT AND RESOLUTION
TO FORWARD REPORT TO THE
GOVERNOR'S OFFICE AS REQUIRED
BY TEXAS LOCAL GOVERNMENT
CODE 351.257

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval and acceptance of Willacy County Adult Sexual Assault Response Team (SART) Biennial Report and Resolution to forward report to the Governor's Office as required by Texas Local Government Code 351.257. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 12

DISCUSSION AND APPROVAL TO
POST THE WILLACY COUNTY ADULT
SEXUAL ASSAULT RESPONSE TEAM
(SART) BIENNIAL REPORT IN ON
THE WILLACY COUNTY WEBSITE
AND MAKE AVAILABLE TO THE
PUBLIC AT THE WILLACY COUNTY
JUDGE'S OFFICE

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval to post the Willacy County Adult Sexual Assault Response Team (SART) Biennial Report in on the Willacy County website and make available to the public at the Willacy County Judge's Office. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Return back to item numbers 5 and 6.

Agenda # 5

DISCUSSION AND ACTION TO
CREATE AN OPERATING SUPPLIES,
CONTRACTS AND LEGAL AND
MISCELLANEOUS EXPENSE BUDGET
LINE ITEMS FOR PRE-TRIAL SERVICES
DEPARTMENT. A BUDGET AMENDMENT
WILL FOLLOW

Motion was made by Commissioner Garcia, seconded by Commissioner De La Paz for approval to create an Operating Supplies, Contracts and Legal and Miscellaneous Expense budget line items for Pre-Trial Services Department. A Budget Amendment will follow. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 6

DISCUSSION AND ACTION TO
APPROVE PRE-TRIAL SERVICES
PAYMENTS TOTALING \$510.00
TO REDWOOD TOXICOLOGY
LABORATORY FROM GENERAL
FUND, UPON INVOICES RECEIVED

Motion was made by Commissioner De La Paz, seconded by Commissioner Tijerina for approval of Pre-Trial Services payments totaling \$510.00 to Redwood Toxicology Laboratory from General Fund, upon invoices received. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Continue with item number 13.

Agenda # 13

DISCUSSION AND ACTION TO
APPROVE INTERLOCAL AGREEMENT
BETWEEN WILLACY COUNTY AND
RAYMONDVILLE VOLUNTEER FIRE
DEPARTMENT / WILLACY COUNTY
ON FIRE SERVICE CALLS

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina to table this item. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 14

DISCUSSION AND ACTION TO
APPROVE PAYMENT OF ESCROW
AGENT FEES AND PAYING AGENT
FEES (UP TO \$550.00) FOR EACH
OF THE FOLLOWING TEXAS WATER
DEVELOPMENT BOARD (TWDB)
ACCOUNTS FROM CAPITAL FUND
02 TO BE PAID UPON INVOICE
RECEIVED IN THIS FISCAL YEAR
SEPTEMBER 30, 2026, ACCOUNTS:
G100132, G1001255, 222786000,
253907000, G1001259, L1001258,
G1001265, L1001264, G1001257,
L1001256, G1001254, L1001253,
G1001354, L1001353, G1001261,
L1001260, G1001263 AND L1001262

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval of payment of escrow agent fees and paying agent fees (up to \$550.00) for each of the following Texas Water Development Board (TWDB) accounts from Capital Fund 02 to be paid upon invoice received in this fiscal year September 30, 2026, Accounts: G100132, G1001255, 222786000, 253907000, G1001259, L1001258, G1001265, L1001264, G1001257, L1001256, G1001254, L1001253, G1001354, L1001353, G1001261, L1001260, G1001263 and L1001262. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 15

DISCUSSION AND ACTION TO
APPROVE RESOLUTION TO
NOMINATE ONE CANDIDATE
TO BE ELECTED TO THE DIRECTORS
OF WILLACY COUNTY APPRAISAL
DISTRICT FOR A 2-YEAR TERM
(JANUARY 2026 – DECEMBER 2027)

Motion was made by Commissioner De La Paz, seconded by Commissioner Garcia for approval of Resolution to nominate Melissa Muniz to be elected to the directors of Willacy County Appraisal District for a 2-year term. (January 2026 – December 2027). Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 16

DISCUSSION AND ACTION TO
DONATE 2010 FORD F150 SERIAL
NUMBER 1FTEX1EW2AK TO
SEBASTIAN MUNICIPAL UTILITY
DISTRICT (SMUD)

Motion was made by Commissioner Garcia, seconded by Commissioner De La Paz for approval to donate 2010 Ford F150 Serial Number 1FTEX1EW2AK to Sebastian Municipal Utility District (SMUD). Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 17

IN REGARDS TO REQUEST
FUNDING TO PURCHASE A
CARRIER 20 TON PACKAGED
ROOFTOP GAS HEAT ELECTRIC
UNIT-LABOR AND MATERIAL FOR
REPLACEMENT ON ROOFTOP UNIT
NUMBER 9 IN THE AMOUNT OF
\$46,700.00 FOR THE WILLACY
COUNTY SHERIFF'S OFFICE

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval to purchase a Carrier 20 Ton packaged Rooftop Gas Heat Electric Unit-Labor and Material for replacement on Rooftop Unit Number 9 in the amount of \$46,700.00 for the Willacy County Sheriff's Office, \$23,350.00 to be paid from Capital Fund 02 and the remaining of \$23,350.00 to be paid from Capital Fund 02 source from the U.S. Marshall. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 18

IN REGARDS TO APPROVAL
OF INTERLOCAL AGREEMENT
BETWEEN THE LOWER RIO
GRANDE VALLEY DEVELOPMENT
COUNCIL AND THE WILLACY COUNTY
SHERIFF'S OFFICE FOR TEXAS
COMMISSION ON LAW ENFORCEMENT
TRAINING REPORTING

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval of Interlocal Agreement between the Lower Rio Grande Valley Development Council and the Willacy County Sheriff's Office for Texas Commission on Law Enforcement Training Reporting. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Continue with item number 20.

Agenda # 20
IN REGARDS OF PERMISSION
TO INSTALL 6,228 FEET OF (2)
1.25 INCH CONDUIT VIA
DIRECTIONAL BORE ALONG
RAMIREZ AND ROCKCOURT
ROADS

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia for approval of permission to install 6,228 feet of (2) 1.25 inch conduit via Directional Bore along Ramirez and Rockcourt Roads. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 21
IN REGARDS TO APPROVAL
OF TRAVEL REQUEST

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia to table this item. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 22

EXECUTIVE SESSION:

- (A) CONFER WITH COMMISSIONERS
COURT LEGAL COUNSEL REGARDING
PENDING OR CONTEMPLATED
LITIGATION AND/OR NEGOTIATIONS
INVOLVING THE COUNTY, ITS EMPLOYEES,
OR ITS INTEREST, PURSUANT TO VTCA
GOVERNMENT CODE, SECTION 551.071 (A)
AND (2)

- (B) DELIBERATION REGARDING PENDING OR
CONTEMPLATED LITIGATION AND/OR
NEGOTIATIONS INVOLVING THE COUNTY,
ITS EMPLOYEES, OR ITS INTERESTS, PURSUANT
TO V.T.C.A. GOVERNMENT CODE, SECTION
551.071 (A) AND (2)

- (C) CONFER WITH COMMISSIONERS COURT
LEGAL COUNSEL REGARDING LEGAL ISSUES
WITH REAL ESTATE ACQUISITION, PURSUANT
TO V.T.C.A., GOVERNMENT CODE, SECTION
551.071

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina that Court Adjourn to Closed Executive Session at 11:17 a.m. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina that Court Reconvene into Open Session at 12:06 p.m. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 23

ACTION RELATIVE TO EXECUTIVE
SESSION:

(A) POSSIBLE ACTION.

(B) POSSIBLE ACTION.

(C) POSSIBLE ACTION.

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina to take no action on item numbers 23 A, B and C. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Motion was made by Commissioner De La Paz, seconded by Commissioner Tijerina that Court Adjourned. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

There being no further action,

Court Adjourned.